



COVID-related adaptations at Centre Stage Theatre Arts

Please take time to read through this information with your child so that they are comfortable with what to expect as we reopen.

Class Timings

The class timings have been adapted as follows:

Darley Abbey (Thursdays)

Junior group (early start) – 5.15-7pm

Junior group (later start) – 5.45pm – 7.30pm

Intermediate group – 6.15-8.30pm*

Senior group – 7-9.15pm* BUT arrival prior to 6.55pm to prevent the mixing of bubbles as the Juniors leave at 7pm

Chellaston (Fridays)

Junior group (early start) – 5.15-7pm

Junior group (later start) – 5.45pm – 7.30pm

Intermediate group – 6.15-8.30pm*

Senior group – 7-9.15pm* BUT arrival prior to 6.55pm to prevent the mixing of bubbles as the Juniors leave at 7pm

***Please note that Inter and Senior sessions are 15 minutes shorter than the previous academic year. All lessons are still 45 minutes per discipline. We have removed the 15 minute break however students will be given a short break to use the toilet/get a drink when teachers swap over. Teaching time should remain almost identical to previous years.**

Drop off and collection procedures

- We politely request that parents/family members/those performing drop off do not enter the building past the gold door. There will be a tray for handing in any notes/queries/payments etc. in the downstairs lobby. Only one parent may ascend/descend the staircase at any one given time. Parents waiting to drop off children must do so outside of the main building.
- A parent helper will be stationed on the door each week to take temperatures of students coming into the building. All students remain the responsibility of their parent or guardian until they have entered the gold door at the top of the stairs.

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Whilst most of our parent helpers are chaperones and DBS checked, this is not the case for all parents. Please drop your child off at the gold door.

- Students may arrive up to 10 minutes early to their session. Students arriving more than 10 minutes early shall not be admitted into the building. This is to prevent overcrowding and the mixing of bubbles.
- Students and all visitors aged 11 and over should always wear masks when they are in the building. These may be removed upon entering studios for classes. If your child has a medical exemption for wearing a mask, please ensure this has been noted on their confirmation form – we shall amend their record accordingly and will not ask them to wear a mask.
- Parents must socially distance when collecting and where a mask when indoors (if making a pre-booked visit to meet with staff.) Markers have been placed in key areas to enable the facilitation of this.
- Parents may make an appointment to speak to Lucy. We cannot facilitate impromptu conversations at this stage in our re-opening.
- Students will be brought down to the main door at the end of their session ready for collection. We have staggered timings for our different age groups so that students are not arriving and departing at the same time. Please ensure you stick to your given timings to prevent unnecessary mixing of different bubbles.

General Information

- All classes have been capped at 15 students. These students form a 'bubble' together. Students must not mix, during CSTA time, with students outside of their bubble. These bubbles are fixed and students may not change between bubbles once term has begun. New students may join bubbles containing less than 15 students.
- Jazz shoes remain a compulsory clothing item. It is paramount that all students comply with the wearing of jazz shoes as the studios we are using have specialist dance floors which must be treated with respect. Wearing socks in class, on the studio floor, poses a health and safety risk. Bare feet and outdoor shoes are not to be worn in the studios. Those non-compliant in this matter will be unable to participate in classes.
- All students must submit a health declaration form prior to commencement of the term. These will be emailed out shortly
- Centre Stage Theatre Arts is operating the government's 'Track and Trace' system. You will be notified if somebody you have been in contact with tests positive for Coronavirus. Details of Track and Trace are due to be added to our Privacy Policy this week and you will be notified when this has been updated.
- All absences should be reported to Lucy via email prior to the start of each class. This is imperative for the purposes of Track and Trace, as well as monitoring attendance.
- If you/your child/a member of your household develops symptoms of coronavirus and/or tests positive you must contact CSTA immediately so that we may take appropriate action.
- If your child is self-isolating please notify Lucy immediately.

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- Refunds will not be issued in the case that students are ill or cannot attend. We are operating at significantly reduced capacity and with higher overhead costs. This decision has been taken so that CSTA may survive this testing period.
- There will be a designated toilet for each group. Please ensure you only use your designated toilet. These will be regularly cleaned and sanitised.

What to bring/not bring to CSTA

- Copies of song words or scripts that you shall be using in class. These shall be circulated via email in advance of the class so that copies may be made at home. Copies must not be shared amongst students.
- Water bottles for refreshment in class. No food or other drinks are to be consumed in studios.
- Jazz shoes.
- Minimal other belongings – leave coats and bags with parents wherever possible.
- There will be no tuck shop for the time being so please refrain from bringing in any money.

Conduct in class

- Students will maintain 1m+ distance between students and staff members at all times. Floor markers will be employed in classes, at 2m distances, to help facilitate this.
- Students must wash or sanitise their hands immediately upon entering the building.
- Students must sneeze or cough into a tissue or inner elbow. Hands must be washed or sanitised immediately afterwards, and tissues disposed of in a lidded bin.
- We will not tolerate students pretending to cough or similar during class. This can cause serious anxiety for other students at this difficult time. Please be respectful of others.

Show work

- We will be working on Aladdin intermittently in class, but giving ITW a little rest for now. A performance of ITW is planned and is in review at present. We have instructed Ticket Source to release all monies spent on tickets for our previously advertised performances. These funds should reach you within the next few weeks. Please get in touch if you have any problems with this.
- We have a pencilled in space at a large theatre in Derby and will be working towards a compliant production here in the summer, all being well. As yet dates and other details are unconfirmed. Keep an eye out for more info.

Exams

- Due to the changes implemented to the current timetable we have spaces available for students to take LAMDA exams this term. If you would like to arrange a private coaching session with a tutor, or for more information, please email Lucy.